



EMERGENCY GENERATOR REQUIREMENTS

Updated March 3, 2026

Requirements for an emergency generator permit:

1. Gas piping work must be performed by a licensed plumber. A plumbing permit is required. Electrical work must be performed under the supervision of a master electrician (separate permit not required).
2. Submittal of a completed Plumbing Permit Application – with owner’s and plumber’s signatures notarized – with a brief description indicating the length of gas piping to be installed.
3. Payment of Permit Fees: \$75.00 gas fired equipment fee + \$75.00 certificate of compliance fee + additional \$75.00 gas piping fee if more than 10 feet of gas piping is required
4. Submittal of current general liability insurance, disability insurance and workers’ compensation insurance certificates – naming the Village of Port Washington North as the certificate holder.
5. Submittal of a site plan (a marked-up survey is acceptable) locating the proposed generator, the path of the gas piping, with dimensions; indicating the distance from the existing structure (minimum of 5 feet from windows; and minimum of 5 feet from combustible material, or as required by manufacturer) and distance from property lines (minimum of 3 feet, as required for accessory structures and “10 feet more distant from the street line than the rear wall of the main building”).
6. Submittal of the manufacturer’s specifications sheet for the generator, indicating unit construction, installation requirements, enclosure construction, sound rating and testing in compliance with NFPA.
7. During construction, a gas pressure test must be conducted, and witnessed by the Village of Port Washington North Building Department.
8. Installation of a sign “... placed at the service entrance equipment indicating type and location of on-site emergency power sources.”
9. At the completion of installation, prior to issuance of a certificate of compliance, submittal of an (original) electrical inspection certificate and a Final Inspection conducted by the Village of Port Washington North Building Department.